

# Client Agreement / Information

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## Regular Sessions

If you decide to go ahead with therapy following your first session, your therapist will ask you to commit to regular sessions at the same time each week.

If this is not possible, you may be able to have ad hoc session times, this would be subject to availability and in discussion with your therapist.

Ad hoc sessions can only be booked within seven days of the appointed time.

## Payment

Fees are on the website [www.counsellingforeyes.co.uk/practicalities](http://www.counsellingforeyes.co.uk/practicalities)

If you agree to continue with therapy after your first appointment we ask you to pay one session in advance to allow us to reserve your slot for the following week.

This means at the end of the first session your therapist will ask you for payment for both the current session and for one session in advance.

## Cancellations and Breaks

If you cancel a session with less than 7 days notice, we can charge the full fee for the missed session, if the therapist is not able to re-arrange it.

If you can give at least 7 days notice of a planned commitment, a holiday or other break, we charge a 50% holding fee to reserve your slot while you are away and to cover expenses.

The holding fee can only apply to two missed sessions in any three month period. Further missed sessions are charged at the full rate.

## Agreement

By signing this form you agree to enter into therapy for more than one session with a therapist working for Counselling For Eyes and agree to the terms above.

Your Signature	Therapist Signature
Date	Date

## Feedback

We occasionally contact past clients to ask about their experience of therapy with Counselling For Eyes.

Please tick this box if you would be happy for us to contact you